Administering Medicines Policy

Policy statement

Whilst it is not our policy to care for sick children, who should be at home until they are well enough to return to nursery, we will agree to administer medication as part of maintaining a child's health and well-being or when they are recovering from an illness.

In many cases, it is possible for children's GPs to prescribe medicine that can be taken at home in the morning and evening. As far as possible, administering medicines will only be done where it would be detrimental to the child's health if not given in the setting. If a child has not had a medication before, especially a child under two, it is advised that the parent keeps the child at home for the first 24 hours to ensure that the medication has no adverse effect, as well as to give time for the medication to take effect.

Legal Framework

This policy has been drawn up on the basis of law and guidance that seeks to protect children, namely:

- The Human Medicines Regulations 2012; and
- Managing Medicines in Schools and Early Years Settings (DfES 2005).

This policy links to:

- Our Sickness and Illness Policy; and
- Our Health and Safety Policy.

Procedures

1. Children taking prescribed or un-prescribed medication must be well enough to attend the setting.
2. If we perceive the child to be too unwell to stay in nursery we will contact the child's parents/carers and ask for the child to be collected at the earliest opportunity (and in any event within 2 hours) or make arrangements for another suitable person to collect the child within this time.
3. For children who are well enough to stay at nursery, the staff at Mulberry Corner are